Supporting Choices and Opportunities for Individuals with Disabilities and their Families

Since 1981

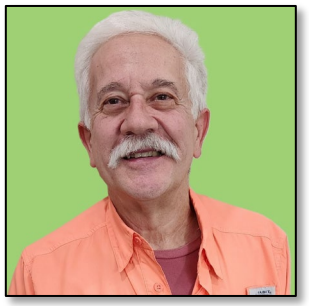
Frontier Community Services Board of Directors

David Carey
Board President

Carl Bauman
Vice President

Junie Steinbeck
Treasurer

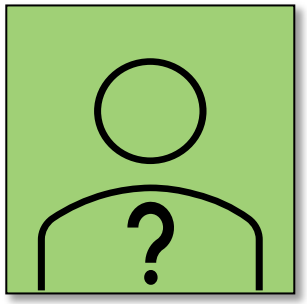
Vicki Leach
Secretary



Robin Bogard
Board Member

Jeremey Day
Board Member

Michelle Davidson
Board Member



Open Positions
Board Members

Empower Advocate Embrace
Frontier
COMMUNITY SERVICES

Alaskans share a vision of a flexible system in which each person directs their own supports, based on their strengths and abilities, toward a meaningful life in their home, their job, and their community. Our vision includes supported families, professional staff, and services available throughout the state now and into the future.

Department Directors

Amanda Elder M.Ed.
Executive Director
Adult Day Admin.
Care Coor. Agency Admin
Day Hab Admin.
Nursing Admin.
Respite Admin
Residential Hab. Admin
TEFRA Care Coordinator
aelder@fcsonline.org

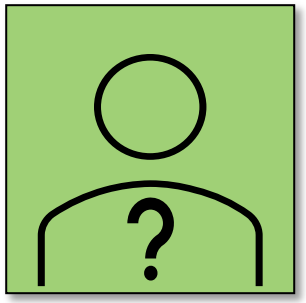
Isaac Cryer
Inclusive Living Director
Icryer@fcsonline.org

Debra Alexander
Employee Relations Director
dalexander@fcsonline.org

Bexx Geleide
Community Integration Director
bgeleide@fcsonline.org

Cindy Burns
Aging & Independence Director
cburns@fcsonline.org

A.S.M. Wilcox
Integrity & Operations Director
Care Coordinator-TEFRA
awilcox@fcsonline.org



Open Position
Connection & Learning Director

Empower > Advocate > Embrace

Frontier
COMMUNITY SERVICES

When **embracing** the **balance** of heart and mind to serve, answering the call to lead, building the momentum to **empower** others, and summoning the courage to engage and **collaborate** with **integrity**, we soar as LEADERS!

Employee Relations

Debra Alexander
Employee
Relations Director

Shanda Chenault
Workforce Manager

Leah Wong
Services Assistant

Maddy Fox
Services Assistant

Jessica Mahan
Medicaid
Billing Specialist

Melissa Tafoya
Medicaid
Billing Specialist

Melanie Papp
Payroll Specialist

Kyle Shassetz
Employee Relations
Assistant Director

Michelle Davidson
Client Advocate

Responsibilities

Financial Management
- Budget Development and Implementation
- Financial Analysis and Forecasting
- Accounting, Payroll, and Accounts Payable
- Department Budget Consultation
- Banking, Investments, and Account Management
- Billing and Recipient Fund Management
- Grant Financial Reporting
- Travel Coordination
- Medicaid Billing

Human Resources
- Employee Recruitment and Hiring
- Benefits Administration
- Employee Communications
- Onboarding and Professional Development
- Workplace Culture and Employee Wellness Support
- Employment Justifications and Appeals
- Employee Training Administration
- NADSP Code of Ethics Oversight

Operations and Community Engagement
- Contracts and Vendor Management
- Supply Tracking and Purchasing
- Community Engagement and Outreach
- Agency Representation and Partnership Development

Fiscal Operations

Amanda Elder M.Ed.
Executive Director
aelder@fcsonline.org

Travis Dosser
Finance Contractor

Lori Skaggs
Staff Accountant

Becky Waters
Finance Administrative Specialist

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Inclusive Living

Isaac Cryer
Inclusive Living Director

Mary Beck
Shared Living Advocate

Eric Emery
Shared Living Advocate

Xavier Williams-Weeks
Shared Living Advocate

Liz Holcomb
Shared Living Advocate

Zach Lewis
Shared Living Advocate

Tamara Leach
Med. Compliance Assistant Director

Jessica Taylor
Registered Nurse

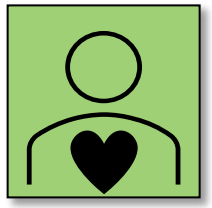
Jason Larson
Med. Compliance Assistant

Diane Keeley
Med. Compliance Assistant

Emilia Vazquez
Med. Compliance Assistant

Cheryl Carattini
Community Waiver Coordinator

Renie Pipkin
Connections Advocate



Direct Support Professionals

Funding Streams

- Medicaid Waiver

Programs

- Shared Living (Group Homes Waiver)
- Medical Compliance
- Community Waiver

Responsibilities

Waiver Services and Direct Supports
- Residential and Community Waiver Services (ALI, IDD, ISW, CCMC, APDD)
- Direct Support Professional Leadership and Supervision
- Frontline Supervision
- Case Management and Supportive Decision Making
- NADSP Code of Ethics Implementation
- Nursing Oversight and Medical Coordination

Clinical and Skills Training
- Electronic Health Record Training and Support
- Client Transfer and Mobility Training
- Wheelchair Securement and Transportation Safety Training
- Board of Nursing Medication Assistance and Administration
- CPR and Durable Medical Equipment Training
- G Tube Training and Clinical Support

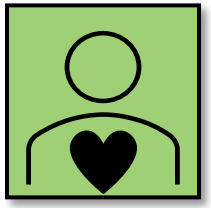
Scheduling, Billing, and Quality Assurance
- Schedule Verification and Accuracy Monitoring
- 24 Hour Staffing and Coverage Coordination
- Recruitment, Interviewing, and Onboarding
- Billing Verification
- Location Based Quality Assurance

Aging and Independence

Cindy Burns
Aging & Independence Director
cburns@fcsonline.org

Amber Applebee
FMN Program Coordinator

Melissa Kline
Technology & Independence Coordinator



Direct Support Professionals

Responsibilities

Waiver Services
- Community Waiver Services (ALI, IDD)
- Direct Support Professional Leadership and Supervision
- Case Management and Supportive Decision Making
- NADSP Code of Ethics Implementation

Forget Me Not Adult Day Program
- Center Based Respite Services
- Memory Enrichment and Cognitive Engagement
- Socialization and Community Connection

Programs

- Forget Me Not

Funding Streams

- Medicaid Waiver
- Kenai Peninsula Borough Grant
- Adult Day Grant

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Community Integration

Bexx Geleide
Community Integration Assistant Director
Supported Employment Admin.

Nikki Marcano
Employment Specialist Coordinator

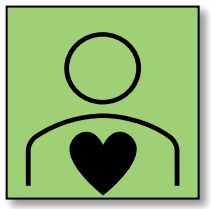
Cindy Vasilie
Clinician

Kaci Wimberly
Recidivism Reduction Case Manager

Jon Johnson
Community Integration Assistant

Joslynn Chipman
Employment Specialist

Annette Villa
Community Integration Case manager



Direct Support Professionals

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COMMUNITY SERVICES

Funding Streams

- Medicaid Waiver

Programs

- Recidivism Reduction **Grant**
- DVR **Reimbursement**
- Supported Employment **Medicaid**
- IPS – Supported Employment **Grant**
- Behavioral Health **Medicaid**
- SNAP **Reimbursement**

Responsibilities

Employment and Career Services
- Resume Development and Job Search Assistance
- Education and Career Planning
- On the Job Coaching and SE Waiver Services
- Access to Certification and Skills Training Programs

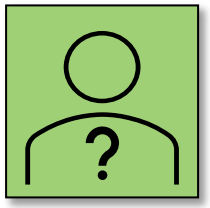
Case Management and Reentry Services
- Assessment and Reentry Planning
- Case Management Through Employment and

Community Reintegration
- Supportive Services to Reduce Employment Barriers
- Connection to Community Resources and Natural Supports

Workforce and Economic Mobility Programs
- SNAP Employment and Training Assessment and Placement
- Skills Building and Workforce Development Initiatives
- Employment Retention and Advancement Support
- Community and Employer Partnership Development

Connections and Learning

Amanda Elder M.Ed.
Executive Director
Interim Connections and Learning Director



Open Position
Connections and Learning Director

Brittany Taylor
ILP Coordinator
TEFRA Care Coordinator

Aleea Faulkner
ILP Developmental Associate

Michelle Lickfield
ILP Developmental Specialist

Nicole Hill
ILP Developmental Specialist

MIA McKee
ILP Developmental Specialist

Dezarae Fowler
TEFRA Care Coordinator

Megan Wohlers
FASD Program Coordinator

Dr. McIntosh
Physician

Responsibilities

FASD
- Assessment & Diagnosis
- Education
- Physician
- Connection to Resources

Infant Learning Program
- Intake/Referral/Resource Connection
- Home Visits
- Therapy OT/PT/SLP—Home

Community Events
- Community Connection events
- Community Awareness
- Community Education

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Programs

- Infant Learning Program
- FASD
- Tax Equity and Fiscal Responsibility Act (TEFRA)

Integrity and Operations

A.S.M. Wilcox
Integrity and Operations Director
TEFRA Care Coordinator

Amanda Day-Bontly
Operations Assistant
TEFRA Care Coordinator

Susan Quinn
Executive Assistant

Hannah Daniels
CC Liaison

Valerie Olson
Integrity and Operations Liaison

Jason Maudal
Facility Coordinator

Vincent Chavarria
Janitor

Responsibilities

Regulatory and Compliance
- Medicaid and Assisted Living Home Compliance
- Assisted Living Home Licensing Support and Coordination
- Performance Quality Improvement Reporting and Monitoring
- Regulatory Liaison and Agency Compliance Contact
- Confidentiality, Ethics, and Grievance Oversight

Systems and Information Management
- Electronic Health Record and Technology Systems Oversight
- IT Contractor Coordination and Equipment Lease Management
- Records Management, Archiving, and Secure Storage
- Internal Communications and Distribution Systems

Facilities and Safety
- Janitorial, Facilities, and Maintenance Oversight
- Emergency Preparedness, Safety Drills, and Incident Response
- Vehicle Fleet Management and Compliance

Operational Leadership
- Intake Oversight and Process Support
- Front Desk Supervision and Orientation Systems
- Compliance and Workflow Training
- Promote Agency Shared Vision and Operational Culture