

JOB ANNOUNCEMENT
DIRECT SUPPORT PROFESSIONAL

IN-HOUSE POSTING DATE: **OPEN**
DATE POSTED TO THE PUBLIC: **OPEN**
POSTING DEADLINE: **Open until filled**

JOB SUMMARY: This position provides assistance as directed by the person receiving services. Services being provided will support this individual's vision of a meaningful life and build on his or her strengths and abilities. This will look different for each person. Support will be provided in the individual's home and community.

ESSENTIAL FUNCTIONS: Develop and maintain a positive and collaborative working relationship with the person receiving support as well as other team members. Assess strengths and needs ongoing and adjust support in response. Empower the individual to plan for his/her services, both day-to-day as well as long-term goals. Provide emotional and physical support. Support may include assistance with routine personal care such as bathing, dressing or personal hygiene. Assist the individual to maintain a safe environment inside and outside of his/her home. Promote health and wellness. Support problem-solving and conflict resolution. Prevent and intervene in crisis. Teach skills as determined by the individual and outlined in the plan of care. Assist with community engagement and creating relationships with others. Support self-advocacy. Individualize support based on the person's preferences and choices. Document services according to agency requirements. Behave professionally and ethically. Maintain confidentiality in keeping with agency policy and procedures. Become familiar with and adhere to the policies, procedures and protocols of Frontier Community Services and work locations. Adhere to the NADSP Code of Ethics.

ADDITIONAL REQUIRED JOB DUTIES: Attend scheduled meetings and trainings (including agency, departmental and those for assigned clients) to gain general program direction and to address the individual's needs, program concerns, or other issues of importance to the individual. Other duties as assigned.

QUALIFICATIONS, EDUCATION AND EXPERIENCE REQUIRED: HS diploma or GED. Good verbal and written communication skills. Experience or interest in working with individuals with disabilities. Ability to complete required trainings and demonstrate comprehension of or ability to perform necessary tasks. Valid Alaska driver license and acceptable DMV driving record.

PHYSICAL REQUIREMENTS: Provide physical support as needed and as directed by the person and/or her support team. Maintain practices, means, methods, operation, or process, reasonably necessary or appropriate to provide a safe and healthful working environment. Physically able to lift 50 lbs. unassisted.

LICENSES AND SPECIAL REQUIREMENTS: Must be at least 18 years old. Position is subject to a background check and pre-employment drug and alcohol testing. Must take TB test annually. Must have CPR and First Aid Certification (training provided). Maintain infection control procedures.

TO APPLY: In house applicants need to fill out an In-House Job Placement and submit to HR Department. Applicants from the general public must complete Frontier Community Services employment application packet. A complete job description is available from Human Resources. Return applications to Frontier Community Services' HR Department located in the Copper Center or mailed to 43335 K-Beach Rd. Ste #36, Soldotna, AK 99669, or emailed to work@fcsonline.org.

POSITION: DOE plus benefit package. **Non-Exempt position**

DIRECTOR'S APPROVAL: _____